



DIPLOMA REQUEST FORM

NOTICE: Please allow 5-8 weeks for your diploma to be delivered. Per our policy, student must complete 100% of the course in order to attain grades and/or credits from Forest Trail Academy. If you have an outstanding balance, you will not be able to attain any records from Forest Trail Academy.
NOTE: This request is for physical copy only, to request a digital copy visit www.parchment.com

STUDENT NAME				DATE OF BIRTH							
				M	M	D	D	Y	Y	Y	Y
Former Name (If Changed)			Mobile #		Email Address						
Home Address											
		City	State	Zip Code	Country						
Are you seeking NCAA Initial Eligibility Requirements? (Student athletes only)				<input type="radio"/> Yes		<input type="radio"/> No					

ONE DIPLOMA (\$100)								
Fees	<input type="checkbox"/>	\$75.00 Per Overnight Copy (U.S ONLY)	<input type="checkbox"/>	Notary Fees May Vary*/				
	<input type="checkbox"/>	\$	<input type="checkbox"/>	Expedited International Fees May Vary*	<input type="checkbox"/>	\$	<input type="checkbox"/>	Apostille Fees May Vary*/
Send To	Street Address							
City	State		Zip Code		Country			

PAYMENT INFORMATION MUST BE COMPLETED FOR ADDITIONAL COPY REQUEST(S)														
CARD NAME	CARD #					EXPIRATION DATE	M	M	2	0	Y	Y		
CARD TYPE	<input type="radio"/> VISA	<input type="radio"/> AMEX	<input type="radio"/> DISCOVER	<input type="radio"/> MASTERCARD	CVV (SECURITY CODE)									
ADDRESS														
I authorize Forest Trail Academy to charge for each official copy requested above.														
CARDHOLDER'S NAME														
CARDHOLDER'S SIGNATURE						DATE	M	M	D	D	2	0	Y	Y

I authorize Forest Trail Academy to release my transcript (if under 18, parent guardian must sign)														
PRINT NAME														
SIGNATURE						DATE	M	M	D	D	2	0	Y	Y